

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DA18-0227-4**

Date of Adoption **FEBRUARY 27, 2018**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

Legislative Research Officer

PRESENTED BY COUNCIL MEMBER

HUDLEY

SECONDED BY

FREDERIC

AWARD AN EMERGENCY CONTRACT FOR COMPUTER IT SUPPORT SERVICE

WHEREAS, on February 09, 2018 the Township computers and servers suffered a catastrophic power failure and loss of function, and;

WHEREAS, all operational files and computer mainframe to the Township's network was inoperable, and;

WHEREAS, the Business Administrator declared an emergency to provide emergency recovery IT computer services to the Township, and;

WHEREAS, Nettarius Technology Solution, located at PO Box 111579, Irvington, NJ 07111 was called and services were rendered to provide emergency recovery computer IT service and;

WHEREAS, this situation constitutes a threat to public health, safety, welfare, and the Business Administrator declared an Emergency to fix the computer system immediately. Nettarius Technology Solution, located at PO Box 111579, Irvington, NJ 07111 had the necessary knowledge and skill to fix the Township's network and was available immediately to perform the work on an emergency basis, and;

WHEREAS, the Mayor concurred with the Business Administrator and approved said emergency, and;

WHEREAS, the total cost to provide emergency recovery service to the Township was \$13,077.75 and;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that it ratifies the decision of the Administration to authorize an emergency contract to Nettarius Technology Solution of PO Box 111579, Irvington, NJ 07111, for an amount not to exceed \$13,077.75.

BE IT FUTHER RESLOVED, that the required certification of availability of funds C7-00276 in the amount of \$13,077.75 from account number 8-01-20-100-100-299 has been obtained from the Chief Financial Officer.

RECORD OF COUNCIL VOTE

X = Indicates Vote

N.V. = No Vote

A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN			X	
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

PRESIDENT OF COUNCIL

MUNICIPAL CLERK

DATE **February 27, 2018**

hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK

DATE **FEB 27-2018**

ADMINISTRATOR ☒ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☐ FIRE ☐ CF ☐ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐ EC~PB/ZBA ☐ TRAFFIC ☐ ZONING~OFF ☐ DLGS ☐ GNCD ☐ OTHER(S):



NetTarius
PO Box 111579
Irvington, NJ 07111

Estimate

Date	Estimate #
2/9/2018	NTS-2017135

Name / Address
Township of Irvington 1 Civic Square Irvington, NJ 07111

			Project
Description	Qty	Rate	Total
Troubleshoot Citrix XenServers and Virtual Machines THIS PROPOSAL INCLUDES THE CONDITIONS NOTED: This quote contains estimated costs. Additional labor and material's costs may be charged once an SOW is signed and site survey completed. Once an SOW is finalized, NTS will provide an estimate based on their hourly rates. All Work to Be Completed During Normal Notaries Business Hours Travel Outside of NYC Not Included. Airline/Rail/Room & Board Expenses Invoiced Separately No Molding/Conduit & Associated Labor Included Unless Noted as Line Item No Core Drilling/Penetrations & Associated Labor Included Unless Noted as Line Item Patch/Paint Work Is Not Included Client Is Responsible for Electrical Related Hardware/Labor Client Is Responsible for All Work to Be Completed in Elevator Shafts Including Cabling/Conduit Any Pre-Wiring Work Completed by Others Must Be Labelled, Terminated, And Tested. NetTarius Shall Not Be Held Responsible for The Failure of Any Existing FiberOptic and or Copper Cabling. Additional Materials or Labor Requested by Customer Not Specified in This Proposal Will Result in A Change Order	60	125.00 0.00	7,500.00 0.00
		Subtotal	\$7,500.00
		Sales Tax (0.0%)	\$0.00
		Total	\$7,500.00

NetTarius

PO Box 111579
Irvington, NJ 07111

Estimate

Date	Estimate #
2/20/2018	NTS-201805

Name / Address
Township of Irvington 1 Civic Square Irvington, NJ 07111

			Project
			Emergency Service ...
Description	Qty	Rate	Total
Emergency Service Hardware			
UniFi Switch 8 60W-2 for Court, 2 for Tax Collectors Office, 1 Economic Development, Health basement and 1 Spare	8	119.99	959.92
Ubiquiti US-16-150W UniFi Switch-Health Dept. 1st FL and Finance Dept	2	299.99	599.98
Ubiquiti Networks US-24-250w - 2/SFP 1 GB-I for Police Dept. which connects to Townhall and 1 for Townhall that connects the police and court to the City hall network.	2	379.00	758.00
Unifi 802.11ac PRO Access Point Indoor/Outdoor - 3x3 MIMO technology in the 5 and 2.4 GHz radio bands-2 for the Court and Traffic and 1 for the Tax Office and Health Dept., replace 3 - BAs, Counsel Chamber, Mayors Office - Plus 4 additional to increase signal strength	10	149.00	1,490.00
Tenda U12 AC1300 Wireless Dual-Band Network Adapter-Backup wireless adapters for computers to connect using the Wi-Fi radios.	15	17.99	269.85
Hardware Subtotal			4,077.75
Scope of work	12	125.00	1,500.00
Installation and configuration of hardware-The install cost can be reduced by 40% if the internal IT Dept does the installation			
		Subtotal	
		Sales Tax (0.0%)	
		Total	

NetTarius

PO Box 111579
Irvington, NJ 07111

Estimate

Date	Estimate #
2/20/2018	NTS-201805

Name / Address
Township of Irvington 1 Civic Square Irvington, NJ 07111

			Project
			Emergency Service ...
Description	Qty	Rate	Total
THIS PROPOSAL INCLUDES THE CONDITIONS NOTED: This quote contains estimated costs. Additional labor and material's costs may be charged once an SOW is signed and site survey completed. Once an SOW is finalized, NTS will provide an estimate based on their hourly rates. All Work to Be Completed During Normal Notaries Business Hours Travel Outside of NYC Not Included. Airline/Rail/Room & Board Expenses Invoiced Separately No Molding/Conduit & Associated Labor Included Unless Noted as Line Item No Core Drilling/Penetrations & Associated Labor Included Unless Noted as Line Item Patch/Paint Work Is Not Included Client Is Responsible for Electrical Related Hardware/Labor Client Is Responsible for All Work to Be Completed in Elevator Shafts Including Cabling/Conduit Any Pre-Wiring Work Completed by Others Must Be Labelled, Terminated, And Tested. NetTarius Shall Not Be Held Responsible for The Failure of Any Existing FiberOptic and or Copper Cabling. Additional Materials or Labor Requested by Customer Not Specified in This Proposal Will Result in A Change Order		0.00	0.00
		Subtotal	\$5,577.75
		Sales Tax (0.0%)	\$0.00
		Total	\$5,577.75



TOWNSHIP OF IRVINGTON
DEPARTMENT OF ADMINISTRATION
MUNICIPAL BUILDING - CIVIC SQUARE
IRVINGTON, NJ 07111

Tel. (973) 399-6621 Fax: (973) 399-6766

Anthony Vauss
Mayor

Musa A. Malik
Business Administrator

MEMORANDUM

DATE: February 9, 2018

TO: Tony Vauss, Mayor

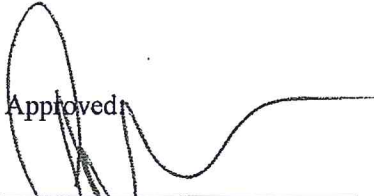
Cc: Althea Headley, PA/ABA; Tracey Bowers, Public Safety Director

FROM: Musa A. Malik, Business Administrator

RE: Emergency Declaration Certification of Information Technology

I am declaring an emergency for the Township's IT network. I learned that on February 9, 2018, shortly before the close of business, the Township's IT infrastructure suffered a catastrophic power failure and loss of function due to a cascade of issues arising in various servers throughout the Township. A more detailed report is attached hereto. Without our network, the Township will cease to function efficiently and be unable to provide basic public services to the community, including Fire/Police Safety.

As such, I am contracting with a local vendor to have our system brought online by making necessary repair/replacement of malfunctioning infrastructure. Please sign below approving this declaration, in order for us to move forward.

Approved: 

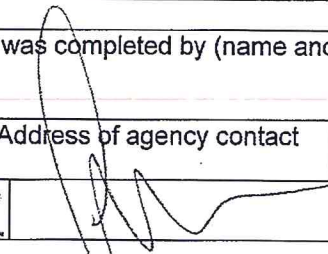
Tony Vauss, Mayor

N.J. Division of Local Government Services

EMERGENCY PROCUREMENT REPORT

This report is to be filed by the contracting agent of the public agency with the Director of the Division of Local Government Services within 30 days of the date the emergency contract was issued. Please provide the necessary information to satisfactorily complete the report. Refer to the Instructions accompanying this form and the statutory and regulatory citations on the reverse of this form.

This form is designed to be completed using Microsoft Word; if not completed that way, please print it out.

1. Name of Public Agency:	Township of Irvington	County:	Essex
2. Date Emergency occurred:	February 9, 2018	Time emergency occurred:	4:00pm
3. Date emergency declared:	February 9, 2018	Time emergency declared:	6:00pm
4. Agency/department responsible for determining there was an emergency:	Business Administration		
5. Name and title of the official in charge of that agency:	Musa A. Malik, Business Administrator		
6. Describe the condition or circumstance pertaining to the emergency (attach additional sheets if necessary): The Township suffered a rolling network failure beginning in the Public Safety Department and hitting each network (Fire, Police and Civilian) in turn. The resulting failure caused servers to catastrophically fail and require replacement, among network switches and back-up power devices burning out.			
7. Name and title of the individual who determined the matter was an emergency and authorized award of contract(s):	Musa A. Malik, Business Administrator		
8. The total (or estimated) cost of providing the goods or performing services was:	\$13,077.75		
9. List the names the contractors/suppliers receiving 25% or more of the contracts awarded under the emergency:			
Nettarius			
10. When was the notification reduced to writing and filed with the purchasing agent?			
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.5:34-6.1? Yes			
This report was completed by (name and title):		Musa A. Malik, Business Administration	
Name and Address of agency contact person:		Tony Vauss, Mayor	
Signature 	Date:		02/20/18

Submit by mail or fax to:

Director, Division of Local Government Services

P.O. Box 803

Trenton, New Jersey 08625-0803

Fax: 609-633-6243

Certification Of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

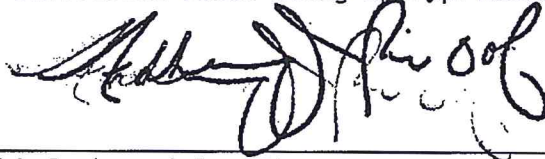
Resolution Date: 02/20/18
Resolution Number: C8-00276

Vendor: NETTAR01 NET TARIUS TECHNOLOGY SOLUTION
PO BOX 111579
IRVINGTON, NJ 07111

Contract: C8-00276 Emergency IT Services

Account Number	Amount	Department Description
8-01-20-100-100-299	13,077.75	BUSINESS ADMINISTRATION
Total	13,077.75	

Only amounts for the 2018 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer